**k-Bee Leotards**
# 30-DAY RETURN & EXCHANGE

***Eligible merchandise may be returned or exchanged within 30 days of receiving your order.*** *Items must be unworn,unwashed, undamaged, and have all original tags*

**ORDER #** _____ **NAME** _____

**PHONE** _____ **EMAIL** _____

**POLICY** Returns and exchanges must be shipped back within 30 days of receiving your order. Merchandise must be unworn, unwashed, free from makeup, deodorant, perfume, stains, or other marks, and have all original tags attached. **Final Sale, custom, personalized, team, and special-order merchandise is not eligible.** Original shipping/handling is non-refundable. Customers are responsible for return shipping unless an item was defective or shipped incorrectly.

## 01 / RETURN

Use this section if you want a refund to your original form of payment.

**ITEMS BEING RETURNED**

| QTY. | SIZE | ITEM / DESCRIPTION | PRICE |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |

**RETURN TOTAL**

**RETURN REASON**

☐ Wrong Size ☐ Defective / Damaged ☐ Style / Fit ☐ Other

## 02 / EXCHANGE

Use this section if you want to exchange your item for a different size or item.

**ITEMS BEING RETURNED**

| QTY. | SIZE | ITEM / DESCRIPTION | PRICE |
|---|---|---|---|
| | | | |
| | | | |

**REPLACEMENT ITEMS REQUESTED**

| QTY. | SIZE | ITEM / DESCRIPTION | PRICE |
|---|---|---|---|
| | | | |
| | | | |

**EXCHANGE REASON**

☐ Wrong Size ☐ Ordered by Mistake ☐ Style / Fit
☐ Defective / Damaged ☐ Incorrect Item ☐ Other

**PRICE DIFFERENCE / SHIPPING:** If the replacement item is a higher price, K-Bee Leotards will contact you for payment before processing. Applicable shipping charges will also be communicated before completion.

**FOR OFFICE USE ONLY**

*DATE RECEIVED* _____ *PROCESSED BY* _____